

**Policy: Administration of Medications/Treatments on New Admissions/Readmission**  
**Page: 1 of 1**

**Policy:**

1 At the time of admission the admitting nurse will reconcile the resident's medications on the PRI, Medication Administration Record (from transferring facility), Discharge Summary and any other medication administration information with the admitting physician, NP or PA.(verified by the attending physician).

2.At the time the nurse calls the physician he/she will advise the physician of the next medication delivery time and await for specific instructions as to the time that the admission medications are to be administered

3.The nurse will address every medication with the physician and ascertain which medications need to be delivered prior to the next scheduled pharmacy delivery and which medications can be given at the next scheduled time. The nurse will call the pharmacy to advise them of the need for a special delivery if applicable unless the medication is available in the "E-Boxes".

4. The nursing progress note will address:

a). The time the physician was called and any specific orders, i.e.Changes in time of admissions medication, ordering of medications from pharmacy, administering of medication per facilities policy

b) Any medication changes specific to the resident's medication regimen. . . .

5. All In-House stock medications are to be given at the time ordered.

6. Emergency Antibiotic, Narcotic, Coumadin, and an Emergency Drug Box are available in the nursing office.

7. The admitting nurse will review the available antibiotic, narcotic and Coumadin doses with the physician and if indicated a substitute may be ordered to facilitate the timely administration of the medication.

8. If a medication is not delivered as ordered the physician will be immediately notified and orders will be followed. This will be documented in the nursing progress notes and on the 24 Hour Report.

9. The RN supervisor will immediately be made aware of any scheduled medication that is not received and will notify the pharmacy that medication must be delivered immediately